



## Member Handbook

105 Ridge St., Charlottesville VA, 22902  
434.979.5478  
musicresourcecenter.org  
musicresourcecenter@gmail.com  
Hours of operation: M-F 2:30-7:00, Saturday 12:00-5:00

Welcome to the Music Resource Center. Here, you will find state-of-the-art studios specifically designed to help you make your musical dreams come true, and we have a professional staff and excellent volunteers who will be happy to work with you. Whether you want to practice with your band, write songs with your friends, learn about the recording and production process, or make your own CD, we have everything that you will need to get started.

### From Fun to Fame Program

In order to serve you best, we need to understand your musical goals. The questionnaire you fill out as part of the orientation process helps us learn what our members need so that we can acquire the necessary resources. Please be thorough, and be sure to keep it updated so that we have a clear idea about what sorts of programs and equipment we need to bring to the MRC.

### Rules

- You must be between 7<sup>th</sup> and 12<sup>th</sup> grade and currently enrolled in school, home schooled (certified by parent) or participating in GED in order to become a member. \*
- Absolutely no profanity, racial slurs, or references to sex, drugs or violence are allowed. ***This applies to both recordings and member conduct while at the MRC.***
- No Horseplay is allowed anywhere inside or outside the building.
- No loitering is allowed outside or in the surrounding neighborhood.
- Members are not allowed upstairs without permission and/or supervision except at special events.
- No Food is allowed inside MRC. Drinks may be kept in the lobby.
- No public displays of affection are allowed.
- If you bring a guest, friend, or band member with you to the MRC, they must go the entire orientation process.
- Maximum occupancy limits for each room will be strictly enforced.
- Members who do not attend school are not allowed to come to the MRC for that day. Staff members may perform random attendance checks.

\*Rising 7<sup>th</sup> graders are allowed to join during the summer before their 7<sup>th</sup> grade year.  
Graduation seniors may remain a member until the end of the summer of your senior year.

**MEMBER INFORMATION**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: ( ) \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_  City Address  County address

Member Email: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

**THIS INFORMATION WILL BE KEPT CONFIDENTIAL, BUT IT IS MANDATORY.**

Ethnicity:  White  Non-White  
Student lives in a single parent home:  Yes  No  
Student has special education needs:  Yes  No

**Annual Membership Fee**

**Please pay membership dues according to the following scale. The annual cost per student at MRC is \$350.  
Please note that our funders have asked us to use this scale.**

- Free or reduced lunch only** →  \$10
- If your household income is \$35,000 or less →  \$50
- If your household income is \$50,000 or less →  \$75
- If your household income is \$75,000 or less →  \$100
- If your household income is \$75,000 or more →  \$150 or more if you can afford it

*\*PARENTS: Please note MRC understands that financial circumstances vary greatly. If you cannot afford our sliding scale fee, please speak with a staff representative.*

**Parent Information**

Name: \_\_\_\_\_ Alternate Phone Number: ( ) \_\_\_\_\_

How many children currently live in your household? \_\_\_\_\_ Parent Email: \_\_\_\_\_

**Do any of these children qualify for the free or reduced lunch program?  Yes  No**

**Alternate Emergency Contact**

Name: \_\_\_\_\_ Phone Number: ( ) \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Media Release**

I hereby grant the Music Resource Center the right to use, reproduce, distribute and/or transmit photographs, videotape and/or recordings of me, in whole and in part, and permit the use of my name in conjunction with these materials. I acknowledge that such photographs, videotape and/or recordings of me and any associated materials, printed, electronic, or other, may become part of copyrighted materials that MRC may distribute to others in furtherance of its educational mission.

Member Name (Print): \_\_\_\_\_

Member Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Staff Use Only  
Staff: \_\_\_\_\_ Date: \_\_\_\_\_ Fee: \_\_\_\_\_

## MRC Interest Survey

Name \_\_\_\_\_ Date \_\_\_\_\_

1. What are your favorite types of music? \_\_\_\_\_

2. Who are your favorite artists/performers? \_\_\_\_\_

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3. How did you learn about the MRC? \_\_\_\_\_

4. Can you play a musical instrument? Yes No

5. Please circle all the activities are you interested in

Learn an instrument

Use the recording studio to complete a Song/Demo/CD

Practice my instrument/singing skills

Create beats

Learn rapping/MC skills

Write original songs

Learn vocal skills

Learn audio engineering skills

Learn performance techniques (stage presence/microphone techniques)

Learn a dancing style (Hip-hop, break dancing)

6. Please indicate your #1 goal from the above list: \_\_\_\_\_

7. Please indicate your #2 goal from the above list: \_\_\_\_\_

8. Do you have experience with computers? Yes No

9. Do you have experience with Apple computers? Yes No